

Today's Date: _____

Dear Patient,

The doctor will be performing your upcoming procedure at CAMIS, an ambulatory surgery/out-patient facility, located at 234 Industrial Way West, The Summit, Building B, Suite 101, Eatontown, NJ 07724.

At least 6 days prior to your procedure, please carefully read all of the attached information.

It is extremely important that you follow the dietary and preparation instructions as outlined in your attachments.

The day before your procedure, the surgery center will call you to advise you of the time you should arrive. Please note, **the appointment time given at the time your appointment is made is always subject to change.**

On the day of your procedure, please bring with you the following items:

- Your insurance ID card (s)
- Picture ID

All other paperwork attached is for information purposes only and does not need to be brought with you on the day of your procedure.

**** If you find it necessary to cancel your appointment, please kindly give us 72 (business) hours notice; this will allow us to use this appointment for other patients as well as help you avoid a \$100.00 cancellation fee. ****

Thank you.

Advanced Gastroenterology Associates

**DIRECTIONS TO
THE CENTER FOR AMBULATORY AND MINIMALLY INVASIVE SURGERY
"CAMIS"**

234 Industrial Way West, The Summit, Building B, Suite 101
Eatontown, NJ 07724
(732) 440-4900

FROM THE NORTH

- Take Route 18 South, Towards Pt. Pleasant
- Take EXIT 13A, HOPE ROAD
- Make the 3rd left onto INDUSTRIAL WAY WEST
- Follow INDUSTRIAL WAY WEST for approximately a half mile
- 234 INDUSTRIAL WAY WEST / THE SUMMIT*, will be on the left
- Building B is just behind Building A, which has a spine on it and can be seen from the street.
- The United States Post Office is just across the street; this is a large blue bldg
- If you reach Meridian Road, you've gone too far

FROM THE SOUTH

- Take Route 18 North, towards Eatontown, to CR-547S, Exit 13A
- Take EXIT 13A, towards Garden State Parkway/Wayside
- Make a right onto Wyckoff
- Make a left onto Hope Road
- Make the 2nd left onto INDUSTRIAL WAY WEST
- Follow INDUSTRIAL WAY WEST for approximately a half mile
- 234 INDUSTRIAL WAY WEST / THE SUMMIT*, will be on the left
- Building B is just behind Building A, which has a spine on it and can be seen from the street.
- The United States Post Office is just across the street; this is a large blue bldg
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SIGMOIDOSCOPY INSTRUCTIONS AND INFORMATION

TODAY'S DATE: _____

PATIENT'S NAME: _____

PROCEDURE DATE: _____

PROCEDURE INSTRUCTIONS:

- (1) Nothing to eat or drink after midnight the night before.
- (2) One Fleet Enema at bedtime the night before.
- (3) One Fleet Enema 2 hours before procedure.

ADDITIONAL INSTRUCTIONS: _____

KNOW YOUR BENEFITS!!!

You must call your insurance company prior to your procedure to KNOW YOUR BENEFITS.

You will be responsible for any **DEDUCTIBLES** and **CO-INSURANCE** associated with your particular insurance plan. DO NOT assume “in-network” means you will be 100% covered.

You are scheduled to have your procedure performed at the **Center for Ambulatory and Minimally Invasive Surgery (CAMIS)**, which is an *Ambulatory Surgical Facility*, not an office. Whether or not this facility is in-network with your insurance carrier, you may have out-of-pocket costs which come from annual deductibles, co-insurance, and co-pays.

We will obtain any necessary prior authorizations for your procedure; however, this does not guarantee payment. **Please check your benefits with your insurance carrier(s) for this procedure.**

To help you better understand your benefits when calling your insurance carrier, the following is a check-list of important questions to ask.

****If you are having a screening colonoscopy, please be sure you have routine screening benefits which can differ from medically necessary colonoscopies.**

Is the facility in network with my insurance carriers?

Please note, even if your doctor participates with your insurance carriers, CAMIS may not. It is your responsibility to verify your coverage with ALL your insurance carriers.

Do I have a facility-based deductible?

If so, you may be asked to bring a portion of this deductible the day of the procedure. CAMIS will call you prior to your appointment to notify you of this. If a payment plan would be helpful, please let them know at the time of this phone call.

Am I responsible for any co-insurance?

For example, some policies cover 80%, leaving the patient responsible for 20%, which is your co-insurance. If you have any co-insurance responsibility, you may be asked to bring a portion of this amount the day of the procedure. CAMIS will call you prior to your appointment to notify you of this. If a payment plan would be helpful, please let them know at the time of this phone call.

Do I have a facility co-pay?

If so, **this is due on the date of the procedure.**

Do I need a referral?

Please make sure all referrals are up-to-date. If you are scheduled for a second procedure on another day, a second referral may be required.

Pre-Existing Condition Clauses – What are they and do they apply to me?

Often, "pre-existing condition clauses" are a concern. If there has been a lapse in coverage for a specific amount of time and your current insurance policy has a "pre-existing condition clause," your insurance company may deny payment for this reason. If this payment is denied based on a "pre-existing condition clause," you will be personally responsible for payment of services rendered. To avoid this situation, please check with your insurance carrier if such a clause exists with your policy. When there is only a small gap in coverage, or no gap between policies, providing your current insurance carrier with "proof of prior coverage," also known as a "certificate of credible coverage" can be a simple way to avoid unpaid claims.

As always, if you have any questions or concerns, please feel free to call us at (732) 370-2220.