

Today's Date: \_\_\_\_\_

Dear Patient,

The doctor will be performing your upcoming procedure at Endo Surgi Center of Old Bridge, an ambulatory surgery/out-patient facility, located at 42 Throckmorton Lane, Old Bridge, NJ 08857.

**At least 6 days prior to your procedure, please carefully read all of the attached information.**

It is extremely important that you follow the dietary and preparation instructions as outlined in your attachments.

The day before your procedure, the surgery center will call you to advise you of the time you should arrive. Please note, **the appointment time given at the time your appointment is made is always subject to change.**

On the day of your procedure, please bring with you the following items:

- Your insurance ID card(s)
- Picture ID

All other paperwork attached is for information purposes only and does not need to be brought with you on the day of your procedure.

\*\* If you find it necessary to cancel your appointment, please kindly give us 72 (business) hours notice; this will allow us to use this appointment for other patients as well as help you avoid a \$100.00 cancellation fee. \*\*

Thank you.

Advanced Gastroenterology Associates

**Endo Surgi Center of Old Bridge  
42 Throckmorton Lane, Old Bridge, NJ 08857  
(732) 679-8808**

**Directions**

**FROM POINTS SOUTH OF OLD BRIDGE AND CINDY STREET:**

- Take Route 9 North past Cindy Street
- Exit Route 9 at the next exit - Throckmorton Lane, Ticetown Road, Matawan
- Once you exit, immediately bear right, following signs for Throckmorton Lane and Ticetown Road
- Continue to first stop sign and make a left on to Throckmorton Lane
- Once on Throckmorton Lane, go through the first light
- The Endo Surgi Center of Old Bridge will be on the right side, approximately 2/10's of a mile

**\*\* If you come to a second light, you have gone too far \*\***

**FROM POINTS NORTH OF OLD BRIDGE AND ROUTE 516**

- Take Route 9 South passing both exits for Route 516
- After passing these exits, take the next exit - Throckmorton Lane, Ticetown Road
- Once you have exited, bear right and merge on to Throckmorton Lane
- The Endo Surgi Center of Old Bridge will be on the right, approximately 2/10's of a mile

**\*\*Once you have merged on to Throckmorton Lane, if you come to a light, you have gone too far\*\***

**SIGMOIDOSCOPY INSTRUCTIONS AND INFORMATION**

TODAY'S DATE: \_\_\_\_\_

PATIENTS NAME: \_\_\_\_\_

PROCEDURE DATE: \_\_\_\_\_

**PROCEDURE INSTRUCTIONS:**

- (1) Nothing to eat or drink after midnight the night before.
- (2) One Fleet Enema at bedtime the night before.
- (3) One Fleet Enema 2 hours before procedure.

ADDITIONAL INSTRUCTIONS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# **KNOW YOUR BENEFITS!!!**

You must call your insurance company prior to your procedure to KNOW YOUR BENEFITS.

You will be responsible for any **DEDUCTIBLES** and **CO-INSURANCE** associated with your particular insurance plan. DO NOT assume “in-network” means you will be 100% covered.

Dear Patient,

You are scheduled to have your procedure performed at Endo Surgi Center of Old Bridge, which is an **Ambulatory Surgical Facility, not an office**. Whether or not this facility is **in-network** with your insurance carrier, you may have out-of-pocket costs which come from annual deductibles, co-insurance, and co-pays.

We will obtain any necessary prior authorization for your procedure; however, this does not guarantee payment.

**Please check your benefits with your insurance carriers for this procedure.**

**To help you better understand your benefits** when calling your insurance carrier, the following is a check-list of important questions to ask.

If you are having a screening colonoscopy, please be sure you have **routine screening** benefits which can differ from medically necessary colonoscopies.

**Are my insurance carriers in network?**

Please note that **even if your Doctor participates** with your insurance carriers, **Endo Surgi Center of Old Bridge may not** be a participating facility. It is your responsibility to verify your coverage with **ALL** of your insurance carriers.

**Do I have a facility-based deductible?**

If so, you will be billed after the claim has been processed by your insurance company.

**Am I responsible for any co-insurance?**

For example, some policies cover 80%, leaving the patient responsible for 20%, which is your co-insurance. If you have any co-insurance responsibility, this, too will be billed to you after the claim has been processed by your insurance company.

**Do I have a facility co-pay?**

If so, this is **due on the date of the procedure**.

**Do I need a referral?**

Please be sure that all referrals are up-to-date. If you are scheduled for a second procedure on another day, a second referral may be required.

**Pre-Existing Condition Clauses - What are they and do they apply to me?**

Often, "pre-existing condition clauses" are a concern. If there has been a lapse in coverage for a specific amount of time and your current insurance policy has a "pre-existing condition clause," your insurance company may deny payment based on this. If this payment is denied based on a "pre-existing condition clause," you will be personally responsible for payment of services rendered. To avoid this situation, please check with your insurance carrier if such a clause exists with your policy. When there is only a small gap in coverage, or no gap between policies, providing your current insurance carrier with "proof of prior coverage", also known as a "certificate of credible coverage," can be a simple way to avoid unpaid claims.

As always, if you have any questions or concerns, please feel free to call us at (732) 370-2220.

475 County Road 520, Baron Plaza, Suite 201, Marlboro, NJ 07746  
403 Candlewood Commons, Building #4, Howell, NJ 07731  
100 Perrine Road, Old Bridge, NJ 08857

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